

<p style="text-align: center;">CEO</p> <ol style="list-style-type: none">1. Processes all business Loan Applications.2. Signs all business payroll and expense checks.3. Signs Rental Agreement for business space.4. Meets with personnel from other businesses when they visit.5. Supervises employees and business operations.6. Accepts business deposits.7. Prepares and gives speech at Closing Town Meeting.	<p style="text-align: center;">CFO</p> <ol style="list-style-type: none">1. Inputs and submits business loan to the bank.2. Inputs employee payroll information.3. Prints and distributes employee payroll checks.4. Signs payroll checks if CEO is not available.5. Pays online bills sent to business.6. Keeps all records of business expenses and payment.7. Makes business deposits to Bank.
<p style="text-align: center;">INVESTMENT ANALYST</p> <ol style="list-style-type: none">1. Learns about the stock market.2. Keeps the stock board updated with the Investment Sales Summary report.3. Sells stocks to JA BizTown citizens who want to invest in the stock market.4. Completes stock certificates.	<p style="text-align: center;">FINANCIAL ADVISOR</p> <ol style="list-style-type: none">1. Educates JA BizTown citizens about their level of risk tolerance for investing with a quiz game.2. Directs students to Voya to get their prize after the game.3. Encourage students to meet with the Investment Analyst to invest in the stock market.